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| *Directions: How to use this form*  * *The Principal Investigator (PI) shall complete and submit this form when replying to a provisional opinion letter that they receive from Buhooth.* * *Please copy each item/comment from the list that was identified by the committee in the Provisional Opinion letter. Then, write a response against each point being raised.* * *Please ensure to submit a track change version of amended documents (if any) reflecting any changes addressed in the response. Then submit all the revised documents through Buhooth Research Submission portal.*  *You have 7 calendar days for addressing the provisional opinion. If you require an extension, please send an email from the “Action Links” associated with the submission on Buhooth.* |

**Provisional Opinion Response Letter**

|  |  |
| --- | --- |
| **Study Title:** |  |
| **IRB Reference No:** |  |
| **Principal Investigator:** |  |

Dear Reviewers,

Thank you for your review comments. Please find below a point by point response against each comment raised.

**1. [Insert comment as stated on the provisional opinion letter verbatim]**

**Response:**

[Insert your response.]

**2. [Insert comment as stated on the provisional opinion letter verbatim]**

**Response:**

[Insert your response]

**3. [Insert comment as stated on the provisional opinion letter verbatim]**

**Response:**

[Insert your response.]

**4. [Insert comment as stated on the provisional opinion letter verbatim]**

**Response:**

[Insert your response.]